

Description:

To provide general guidance and centralized administrative support and policy making to the bureaus in the Division.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. To provide centralized administrative support and policy making for bureaus within the Division.
 - A. Process 95% of travel vouchers within 5 working days.

Actual Results			
1996	1997	1998	1999
n/a	92%	97%	95%
Projected Results			
2000	2001	2002	2003
95%	95%	95%	95%

- B. Complete monthly Budget Reports within 5 work days.

Actual Results			
1996	1997	1998	1999
n/a	100%	100%	100%
Projected Results			
2000	2001	2002	2003
100%	100%	100%	100%

- C. Resolve 80% of all computer problems within one day of notification.

Actual Results			
1996	1997	1998	1999
n/a	90%	87%	90%
Projected Results			
2000	2001	2002	2003
90%	90%	90%	90%

Program Results and Effect:

To provide effective and efficient administrative support to the Building Safety Program.

For more information contact Marsi Woody at 334-3950.

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Description:

The Electrical Bureau safeguards life and property for the citizens of Idaho from the hazards arising from the use of electricity to ensure that all electrical installations within the State comply with the most current safety codes and electrical standards. To provide the public with highly trained and qualified electricians with the most up-to-date knowledge and skills to minimize electrical fires injuries and loss of life.

The Building Bureau administers numerous Building Code regulatory programs involving the construction of state facilities, schools, prefabricated structures, HUD manufactured homes under contract to HUD and provides various other contractual services to local jurisdictions.

The Plumbing Bureau provides for health and safety of the citizens of Idaho in public and private buildings by ensuring that plumbing practices are in compliance with the Uniform Plumbing Code, and that the licensing requirement of the Idaho Code and Administrative Rules have been met.

Industrial Safety (6-10) - To inspect state, school district, county, and city facilities to ensure safe working conditions, to reduce occupational accidents and fatalities, thereby reducing costs of Worker's Compensation Insurance. To administer and obtain voluntary compliance to the health and safety standards as they apply to public employees workplaces and indirectly to the public. To provide consultation services and training resources on occupational safety issues. To manage the statewide elevator and boiler safety programs for the protection of the owners, employees, and the public.

Logging Safety (11-15) - To reduce the frequency and severity of accidents in the logging industry. To reduce logging industry insurance rate levels. To continually work at gaining the trust and respect of the logging community.

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Electrical Bureau.

A. Issue permits for electrical work being done by property owners and licensed contractors.

Actual Results			
1996	1997	1998	1999
33,095	32,659	33,211	34,650
Projected Results			
2000	2001	2002	2003
35,000	33,000	33,000	32,600

B. Finalize permits when all requisite inspections are conducted.

Actual Results			
1996	1997	1998	1999
29,472	31,389	31,993	31,793
Projected Results			
2000	2001	2002	2003
33,000	33,000	33,000	33,000

- C. Supervise the licensing of all electrical contractors, journeymen electricians, master journeymen electricians, specialty electricians, and specialty contractors working within the State of Idaho.

Actual Results			
1996	1997	1998	1999
7,685	7,578	7,911	7,964
Projected Results			
2000	2001	2002	2003
8,000	8,000	7,900	7,800

- D. Review all plans submitted for code compliance.

Actual Results			
1996	1997	1998	1999
386	283	297	364
Projected Results			
2000	2001	2002	2003
375	350	330	330

- E. Supervise the registration and re-registration of all electrical apprentices in the State of Idaho.

Actual Results			
1996	1997	1998	1999
1,916	1,911	1,971	1,980
Projected Results			
2000	2001	2002	2003
2,000	2,000	2,000	2,000

- F. Check all electrical installations within Electrical Bureau jurisdiction to ensure compliance with minimum standards of the National Electrical Code; ensure that all electrical installations have an electrical permit issued.

Actual Results			
1996	1997	1998	1999
59,150	62,522	64,629	65,512
Projected Results			
2000	2001	2002	2003
66,500	66,000	67,000	67,000

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2. Perform Building Code plan reviews and inspections for various prefabricated and site-built structures regulated by Idaho Statute, executive orders, contractual agreements, or by requests made to the Division. * 1995 legislative action repealed the recreational vehicle program. ** Reflects termination of 2 contractual inspection agreements in FY96. *** HUD/IPIA new performance indicator beginning in FY95. Previously combined with prefabricated structures (2-C). **** Beginning in FY 1995, HUD labels and insignias are shown as separate performance indicators.

- A. Plan Checking - Provide plan checks for public schools, prefabricated structures, state owned/leased buildings and structures, for buildings or structures by request of state agencies and for site-built construction regulated under contractual building code enforcement for local units of government. - 325

Actual Results			
1996	1997	1998	1999
386	334	306	312
Projected Results			
2000	2001	2002	2003
325	325	325	325

- B. Contractual Agreements - Conduct inspections for Uniform Building Code compliance as required by contractual agreements with Idaho cities and counties (including manufactured housing set-up inspections). - 2,400

Actual Results			
1996	1997	1998	1999
3,585	2,439	1,953	1,642
Projected Results			
2000	2001	2002	2003
1,800	1,800	1,800	1,800

- C. Inspections - In-plant inspections of prefabricated structures excluding HUD/Manufactured Homes). - 2,100

Actual Results			
1996	1997	1998	1999
1,678	2,118	2,718	2,048
Projected Results			
2000	2001	2002	2003
2,100	2,100	2,100	2,100

- D. HUD/SAA dealer lot manufactured home inspections and customer records audits including consumer complaint field inspections. - 730

Actual Results			
1996	1997	1998	1999
1,107	734	542	1,085
Projected Results			
2000	2001	2002	2003
1,000	1,000	1,000	1,000

E. HUD/IPIA - in-plant inspections of manufactured homes. - 11,000

Actual Results			
1996	1997	1998	1999
10,838	11,082	11,972	13,186
Projected Results			
2000	2001	2002	2003
11,000	11,000	11,000	13,000

F. Permits - Issue permits for prefabricated structures under state jurisdiction, for site-built construction under contract with local governments, and for installations of manufactured housing. - 1,850

Actual Results			
1996	1997	1998	1999
1,389	1,912	1,417	993
Projected Results			
2000	2001	2002	2003
1,850	1,850	1,850	1,000

G. Certificates - Provide certification of building inspectors covered by enumerated codes. - 75

Actual Results			
1996	1997	1998	1999
81	81	45	77
Projected Results			
2000	2001	2002	2003
75	75	75	75

H. Insignias - Issue insignias of approval for factory built structures and commercial coaches. - 1,300

Actual Results			
1996	1997	1998	1999
664	1,398	916	651
Projected Results			
2000	2001	2002	2003
1,300	1,300	1,300	700

I. Issue HUD labels and alteration tags for manufactured homes. - 11,250

Actual Results			
1996	1997	1998	1999
10,944	11,206	12,036	13,112
Projected Results			
2000	2001	2002	2003
11,250	11,250	11,250	13,000

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3. Asbestos Occupation Accreditation Program.

- A. Accreditation - Certify any person working in an asbestos-related occupation for public and/or private schools K-12. - 140

Actual Results			
1996	1997	1998	1999
145	143	188	140
Projected Results			
2000	2001	2002	2003
140	140	140	140

4. Manufactured Housing Setup Program.

- A. Licenses - Provide licensing and bonding for all manufacturers, manufactured home dealers, installers, responsible managing employees, brokers, service companies, and salesmen. - 725

Actual Results			
1996	1997	1998	1999
766	731	764	826
Projected Results			
2000	2001	2002	2003
725	725	725	800

5. Plumbing Bureau

- A. Issue permits - 1 day turn-around for issuance of a permit.

Actual Results			
1996	1997	1998	1999
18,047	18,611	23,630	24,006
Projected Results			
2000	2001	2002	2003
24,750	25,680	26,010	27,050

- B. Conduct plumbing inspections within 12 working hours as required by the Administrative Rules.

Actual Results			
1996	1997	1998	1999
89,510	91,545	96,385	97,841
Projected Results			
2000	2001	2002	2003
100,865	104,585	105,750	109,980

- C. License all plumbing and specialty plumbing contractors and journeyman as needed and renew licenses yearly.

Actual Results			
1996	1997	1998	1999
2,367	3,882	3,338	3,418
Projected Results			
2000	2001	2002	2003
3,975	4,005	4,120	4,284

D. Register apprentices and monitor their participation in the apprentice program.

Actual Results			
1996	1997	1998	1999
566	986	710	680
Projected Results			
2000	2001	2002	2003
960	1,025	1,130	1,175

E. Plan approval. *The reduction in plan approvals is a result of 1995 Legislative action repealing the recreational vehicle program. Receive, review, and approve plans with a five day turn-around.

Actual Results			
1996	1997	1998	1999
131*	97	110	133
Projected Results			
2000	2001	2002	2003
145	250	275	286

6. Provide safety inspections for all public employee workplaces annually.

A. Total number of facilities to be inspected.

Actual Results			
1996	1997	1998	1999
9,969	10,297	10,822	11,343
Projected Results			
2000	2001	2002	2003
12,000	12,500	12,500	12,500

B. Total number of safety inspections completed.

Actual Results			
1996	1997	1998	1999
7,000	7,831	9,791	10,066
Projected Results			
2000	2001	2002	2003
9,900	9,900	9,900	9,900

C. Number of exit interviews with building safety personnel.

Actual Results			
1996	1997	1998	1999
601	796	1,022	977
Projected Results			
2000	2001	2002	2003
1,100	1,100	1,100	1,100

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D. Number of school districts inspected.

Actual Results			
1996	1997	1998	1999
111	111	111	111
Projected Results			
2000	2001	2002	2003
111	111	111	111

E. Number of school facilities inspected.

Actual Results			
1996	1997	1998	1999
2,339	2,424	2,473	2,557
Projected Results			
2000	2001	2002	2003
2,600	2,600	2,600	2,600

7. Investigate employee and public allegations of unsafe conditions.

A. Number of investigations conducted.

Actual Results			
1996	1997	1998	1999
37	25	10	8
Projected Results			
2000	2001	2002	2003
25	25	25	25

8. Test and certify elevators to ensure that they are properly installed and are safe to be used.

A. Number of elevators inspected.

Actual Results			
1996	1997	1998	1999
67	75	164	208
Projected Results			
2000	2001	2002	2003
250	275	275	300

9. Monitor the inspection and certification of boilers and pressure vessels to ensure that they remain safe to use.

A. Number of boiler and pressure vessel transactions processed.

Actual Results			
1996	1997	1998	1999
8,000	8,960	8,800	8,167
Projected Results			
2000	2001	2002	2003
10,000	10,000	10,000	10,000

10. Provide assistance to clients in developing safe work areas.

A. Number of consultations provided.

Actual Results			
1996	1997	1998	1999
31	36	52	31
Projected Results			
2000	2001	2002	2003
65	75	85	85

B. Number of training units provided.

Actual Results			
1996	1997	1998	1999
388	904	939	1,170
Projected Results			
2000	2001	2002	2003
1,200	1,300	1,300	1,300

11. Inspections - Inspect on-going logging operations.

A. 600 jobs per year.

Actual Results			
1996	1997	1998	1999
905	787	865	873
Projected Results			
2000	2001	2002	2003
700	700	700	800

12. Conduct first-aid safety classes for loggers statewide.

A. 2,000 people per year

Actual Results			
1996	1997	1998	1999
1,822	2,145	1,789	2,161
Projected Results			
2000	2001	2002	2003
2,000	2,000	2,000	2,000

13. Provide training for contractors and supervisors.

A. 100 contractors and supervisors per year

Actual Results			
1996	1997	1998	1999
118	225	195	755
Projected Results			
2000	2001	2002	2003
150	150	150	150

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14. Produce and distribute newsletters.

A. 3,000 newsletters per quarter

Actual Results			
1996	1997	1998	1999
12,000	12,000	12,000	12,000
Projected Results			
2000	2001	2002	2003
12,000	12,000	12,000	12,000

15. Consultation - Offer technical assistance to timber company personnel, sawmill owners, and other industry related people; meet with state and federal agencies involved in timber sales and other logging activities.

A. 400 per year.

Actual Results			
1996	1997	1998	1999
397	389	372	413
Projected Results			
2000	2001	2002	2003
400	400	400	400

Program Results and Effect:

To improve the information network by publishing an electrical newsletter each quarter and holding regional meetings.

To ensure electrical safety through a quality enforcement program. Experience has shown that the mere existence of regulations is not enough to guarantee compliance.

The Building Bureau's various building regulatory programs are established to provide minimal levels of building, fire, and life safety for Idaho consumers and users of the various types of facilities that are under purview of the Division of Building Safety.

The Plumbing Bureau is constantly striving to reduce redundancy within the inspection and licensing programs. Our primary purpose is to conduct plumbing inspections in a timely manner with a minimum of problems.

Our goal is to obtain the desired results of safe and sanitary plumbing while remaining effective, efficient, and user friendly.

Industrial Safety (6-10) - The Industrial Safety Section strives to ensure that facilities owned and operated by all levels of government are maintained in a safe and healthy condition through voluntary compliance with the safety and health standards and codes. We have achieved a 95% voluntary compliance rate. For a compliance oriented agency, we have an excellent working relationship with the agencies that we inspect.

We are constantly searching for ways to improve our service and to make the program more responsive to the agencies under our jurisdiction to help them improve their safety and occupational health programs.

The ultimate effect of this program is to provide a safe and healthful environment for the public and the employees who serve them.

Logging Safety (11-15) - Safety is no longer a dirty word that means citations and fines. Loggers have accepted safety as a priority that fits well with both production and quality. The training of employees and supervisors as well as safety meetings is done at the request of the contractors. The newsletters and job visits have done much to increase safety awareness. The education of sawmills and timber owners (USFS and Department of Lands) has helped to reduce many of the hazards that are created by timber sale layout. Insurance rates have remained stable even though medical costs continue to increase. The frequency and severity of accidents continues to decline. Since 95% of the accidents are caused by human error, the creation of safety awareness through training and personal contact is a number one priority. SAFETY PAYS.

For more information contact Jack Rayne, Joe Meyer, or Gary Malmen at 334-3950.